



# TOWN OF FREDERICK

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401 LOCUST STREET • P.O. BOX 435 • FREDERICK, CO 80530-0435  
PHONE: 720-382-5500 • FAX: 720-382-5520  
WEBSITE: WWW.FREDERICKCO.GOV

## Block Party Permit Rules and Regulations

A Block Party Permit is required for blocking or barricading any Town-owned right of way, and will cost \$25.00.

Prior to submitting a request, you must make contact with residents affected by the blocking and all parties must be in agreement and have no objection to the blocking. We suggest you contact your HOA for their permission as well.

Requests submitted to the Town will be sent to the appropriate departments within the Town as well as the Frederick-Firestone Fire Department for their approval. Requests must be approved by all affected departments before a permit is issued.

Refunds will be given only if the Town receives a cancellation notification 14 days in advance of the reservation.

In the event of inclement weather, no refunds will be given, but you may choose another date.

It is the applicant's responsibility to obtain and set up barricades at the streets intended to be used for this event. These barricades must conform to the Manual of Uniform Traffic Control Devices standards. Public Works can provide barricades for the event that meet Manual of Uniform Traffic Control Devices standards. Once your event is approved, you can pick these up from the Public Works Building at 5949 Tipple Parkway, and leave a deposit of \$25.00 that will be returned to you when you return the barricades. You can also arrange a time for Public Works staff to deliver them, and pick them up after the event for a \$25.00 non-refundable fee. The applicant may also rent barricades from a local rental company, if they so choose. All barricades must be readily removable in order to provide immediate access to emergency vehicles. Emergency access must be provided at all times.

All public rights-of-way and facilities must be cleaned of any and all debris and garbage after the event. If the barricades are damaged upon return, you will be responsible for the cost of replacing the barricade for the Town.

Public consumption of alcohol within the public right-of-way is not permitted under the Frederick municipal code. Violators will be ticketed and required to appear in the municipal court.

Event must conclude by dusk, unless written consent is given.



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## Block Party Permit Request Form

Please complete the information below. A Town representative will contact you regarding availability. Requests must be received at least one week in advance of the date requested in order to be accommodated. There is a \$25.00 Block Party Permit Fee associated with all block party permits.

Your Name \_\_\_\_\_

Your Address \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Date Requested: \_\_\_\_\_

Time Requested All events must end at dusk, due to safety concerns.)

Beginning: \_\_\_\_\_ (AM or PM) Ending: \_\_\_\_\_ (AM or PM)

Please provide a sketch of the segment of street that is planned to be used for this event, and show the streets that will be blocked (For example: Oak Street between 4<sup>th</sup> and 5<sup>th</sup> Streets.)

It is the responsibility of the party pulling this permit to assure that all affected streets are properly barricaded. Public Works can provide barricades for the event. Once your event is approved, you can pick these up from the Public Works Building at 5949 Tipple Parkway, and leave a deposit of \$25.00 that will be returned to you when you return the barricades. You can also arrange a time for Public Works staff to deliver them, and pick them up after the event for a \$25.00 non-refundable fee. Please call Susan Eberl at 720.382.5800 to schedule, whether you are picking them up yourself or having them delivered.

Please check one of the following:

- ☐ I have barricades that meet the Manual of Uniform Traffic Control Devices standards.
- ☐ I will pickup and return barricades at Public Works and leave a \$25.00 refundable deposit.
- ☐ I would like Public Works staff to deliver and pick up the barricades for an additional \$25.00 non-refundable fee.

Payment can be made via check payable to Town of Frederick sent to: Town of Frederick Attn: Susan Eberl, P.O. Box 435, Frederick, CO 80530, or by coming into Town Hall at 401 Locust St. Frederick, CO 80530 and paying with check, credit card or cash.

By signing below, I/we hereby acknowledge that I/we have received a copy of the Frederick Block Party Rules and Regulations, and that I/we have read and fully understand the content.

I/we release the Town of Frederick from and agree to save and hold harmless, defend and indemnify the Town of Frederick from all claims and damages or liability of any kind that may result from my/our performance of services or use or occupation all Public Rights-of-Way, including claims alleging negligence or other wrongful acts or omissions of the Town. I/we agree that neither the Town of Frederick, nor any of its officers, agents, volunteers, assistants, or employees shall be held responsible or made subject to any claims, including any claim for negligence, seeking to assess damages or liability for or arising from personal injury or property damage to self or others in attendance during the use of the Public Rights-of-Way. I/we release and agree to save and hold the Town of Frederick harmless for any claims for damages to myself resulting from suspension, revocation or modification of the permit.

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Signature

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Date

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Signature

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Date

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Town Staff

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Date